



Outwood Academy Carlton
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Principal: Mr Paul Taylor

24 April 2026

Dear Parents and Carers,

I am writing to inform you of essential maintenance works that will be taking place on the steel and wooden bridge providing access to our main reception.

Our facilities management team, Amey, alerted us to the necessity of these works today following routine site checks. As the safety of our students, staff, parents, and community members is our absolute priority, we are implementing an immediate change to our site access protocols.

Changes to Site Access & Reception

To ensure everyone's safety while the bridge is being repaired, the following measures are now in place:

Limited Visitor Access: During the school day, access to the academy will be strictly limited to those attending pre-arranged meetings or those with urgent invitations requested by the academy.

Relocated Reception: Our reception staff will be temporarily based in the Gym. If you have a pre-arranged or urgent appointment, please proceed to the Gym entrance to gain access.

Student Exit Changes: A small number of students who typically enter or leave the school via the main reception will now be required to use the Gym exit.

Communication Delays: While we strive to maintain our usual standards, these temporary arrangements may cause some difficulties in answering or returning calls via our main school telephone line. We appreciate your patience during this time.

While it was impossible to foresee the requirement for this work, it is essential that it is completed promptly. We anticipate that these measures will remain in place until Monday 4th May 2026.

I understand that these short-notice changes may cause some inconvenience, and I thank you for your continued support and cooperation in helping us keep our school site safe. I will, of course, provide further updates as the work progresses or if the timeline changes.

Yours faithfully,

Mr Paul Taylor