

February 2023

Dear Parents/Carers

I would like to thank you for providing us with your feedback that we requested recently in short surveys. We are very keen to work with you and by taking this feedback it helps us to understand any issues that you may experience as a parent/carer. One area that came out from the survey was that some parents/carers thought that we could improve on our methods of communication. We recognise that this can be frustrating for parents/carers and we are working hard to improve it. I have outlined below the various ways in which you can communicate with us and us with you.

Online Communication with Staff

As many of our staff are student facing throughout the day with the majority of our teachers in front of a class for 22 periods a week, the most convenient way to communicate is via email. Please email our enquiries@haslandhall.outwood.com and mark it for the attention of the relevant staff member. We aim to respond to all communication received in this format within 48 hours, but please bear in mind that this may vary if a staff member is absent for any reason.

Our advice for improving this flow of communication is as follows:

- If the issue is pastoral, please contact their form tutor in the first instance, this member of staff has daily communication with your child.
- If the issue is academic, please contact the class teacher.

In addition, each year group has a Learning Manager, these are key colleagues who can be contacted should you require further information.

SEND

Our SENDCO is Mrs Linley and is your first point of call, who is supported by Mrs .Roberts (SEND officer) and Mrs Henson (inclusion officer). You can contact Mrs Linley on (01246) 273985 or by using our enquiries email.

Social Media

The school has a Twitter account with over 800 followers. This is where current information is shared about what has happened in school on a weekly basis and also showcases the exceptional work and achievements of our students. It is also used to communicate messages to parents/carers. The account name is [@oahaslandhall](https://twitter.com/oahaslandhall) many of our departments also have Twitter accounts and can be located by a simple search on Twitter.

Written Communication

We use texts as a quick way to share information with you. This can be reminders about key events happening in school, attendance matters and links to letters. Please note that all texts will go to first named contacts on our system. Copies of key letters can also be found on the website at the bottom of the home page and is titled 'Updates from the Academy'. Please check weekly for updates and calendar dates. If you have not been receiving text messages please contact reception to make us aware.

Telephone Contact

When you call the school the voice recording takes you to the most frequent extension numbers e.g. attendance. If you know the appropriate extension number, dialling this at this point will take you directly to the area of need.

Student Planner

We work hard to ensure that the Student Planner involves lots of information that is useful to not only students but also to their parents/carers. If you have not already done so then please have a look at the Planner.

What we teach your child

There is a vast amount of information on our website <https://www.haslandhall.outwood.com/> . You can find out more about what we teach in each year group in each subject on the subject overview page <https://www.haslandhall.outwood.com/subject-overviews> .

How your child is getting on

Praising Stars reports provide you with information on how your child is getting on in all of their subjects. The reports give you effort and attainment grade information along with any homework or attendance concerns and requests to see parents/carers at Parents' Evenings.

Careers Information

Our website has links to Progress Schools who provide independent advice and guidance for all our students. The direct link is here <https://progress-education.org.uk/outwood-hasland/> .

I hope you have found this information useful and that it goes some way to improving your view of how we communicate with you.

Yours faithfully



Mr Ian Cooper

Principal

Outwood Grange Academies Trust, a company limited by guarantee registered in England and Wales with company number 06995649.

Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF.

VAT number: 158 2720 04. Outwood Grange Academies Trust is an exempt charity.

A list of Directors' names is open to inspection at our registered office.

