



Outwood Primary Academy Newstead Green  
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Principal: Mrs Lindsey Corbett



11<sup>th</sup> May 2026

Dear Parents/Carers,

Your child is taking part in the Out There Growing Greens gardening club (Monday). As part of the registration process, we are sharing with you the attached information for Out There. This includes the terms and conditions.

Please can you complete the consent form, as this will allow us to register the group for the project. You can either complete the form, which you'll find at the end of the 'Terms and Conditions attached below' or you can scan the QR code below and do it that way:



**Parental Consent Form**

Please be aware that the attached letter is also for secondary schools, so some of the information may not be relevant to you/ your child.

Our focus will be on supporting our local food bank, to support our community, so all the fruit and vegetables we grow as part of this club will be donated.

As always thank you for your ongoing support,

Mrs. Asghar  
Assistant Principal



Outwood Grange Academies Trust, a company limited by guarantee registered in England and Wales with company number 06995649. Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF. VAT number: 158 2720 04. Outwood Grange Academies Trust is an Exempt charity. A list of Directors' names is open to inspection at our registered office.

# Out There Competition Terms & Conditions 2026

## Rules for Primary Pupils (Years 1-6)

Outwood Out There is an exciting competition where you can help your community and win amazing prizes!

### 1. Your Team

- You need 2, 3 or 4 friends to be in your team
- Everyone must be in primary school (Years 1 to 6 only)

### 2. Your Project

Your project must help your local community.

**Pick ONE thing you want to help with:**

1. Build relationships - help people become friends
2. Be a sustainability superstar - look after our planet
3. Boost community wellbeing - help people feel happy and healthy
4. Build an inclusive community - make sure everyone feels welcome
5. Make your community safer - help keep people safe
6. Innovate - come up with a clever new idea

### 3. Sign Up

- Your parent or carer must say it's OK for you to take part by filling in this [Google form](#)

### 4. Make A Plan

- Think about the activity that you would like to do
- Your grown-up will check your ideas and make sure everything is safe
- Talk to your grown-up about what might be dangerous and how to be safe
- Complete the risk assessment in your log book with your grown-up before you volunteer

### 5. Volunteer and Stay Safe

Option 1: Volunteering Outside School (with your family)

- A grown-up from your family **MUST** be with you **ALL** the time when you're doing your project - never do it on your own
- Talk to your grown-up about what might be dangerous and how to be safe
- Your grown-up will check your ideas and make sure everything is safe

## Option 2: Volunteering in School Time (with your teachers)

- Your teachers will be in charge and will look after you
- You don't need a parent or carer with you because your teachers will supervise you
- Your teachers will make sure everything is safe
- Your school will organise everything - you just need to join in and help!

**Remember:** Whichever option you choose, a responsible grown-up must ALWAYS be there to help keep you safe!

## 6. Competition Rules

- Do your project between 2 March and 31 August 2026
- Write everything you do in your log book
- Return your log book to school by 18 September 2026 – late entries won't be judged
- Always follow the law and be kind and respectful.
- Don't do anything that could hurt you or other people

## 7. What Happens If Rules Are Broken?

- If the rules are broken, your team may be disqualified or withdrawn from the competition.
- If you do something that damages your school's reputation, you may be asked to stop straight away.

### **If you have any questions**

If you have any questions about the competition, ask your parent/carers or your teacher.

### **If you are worried**

This is **REALLY** important: If you ever feel worried or unsafe, tell someone straight away.

**If volunteering with your family:** Tell your grown-up straight away.

**If volunteering at school:** Tell your teacher straight away.

They can talk to:

- Your school's special safety teacher (called the Designated Safeguarding Lead) if it's during a school activity
- The local authority Safeguarding Team if it's outside school
- In an emergency, call 999 for the Police

**Remember:** The grown-ups looking after you are there to keep you safe during your project.

Now go and have fun helping your community! Good luck!