



**Outwood Academy City Fields**  
Warmfield View, Wakefield, West Yorkshire, WF1 4SF  
Tel: +44(0)1924 298752 Fax: +44(0)1924 207310  
Web: [www.cityfields.outwood.com](http://www.cityfields.outwood.com)  
Email: [enquiries@cityfields.outwood.com](mailto:enquiries@cityfields.outwood.com)  
Principal: Mrs Michelle Colledge-Smith

Thursday 17 July 2025

**Subject: Revised changes to the School Day - Parents/Carers**

Dear City Fields Parents & Carers

Following further talks we have made an amendment to the start time of the school day since my last correspondence on 9 July.

Site open to students from 8.00 am.

All students are expected to be onsite by 8.20 am at the latest to ensure they are at registration for 8.25 am.

8.25 am - 8.55 am - Students go to their registration and Personal Development (PD) session

Lesson 1 - 8.55 am - 9.55 am

Lesson 2 - 9.55 am - 11.20 am - Students will have a 25 minute break and a 1 hour lesson during this period

Lesson 3 - 11.20 am - 12.20 pm

Lesson 4 - 12.20 pm - 1.50 pm - Students will have a 30 minute lunch and a 1 hour lesson during this period

Lesson 5 - 1.50 pm - 2.50 pm

End of formal school day 2.50 pm

Enrichment - 2:50 pm - 3.35 pm

Uniform update - A reminder of our uniform policy can be found [here](#). There have been some slight tweaks, which are summarised at the top of the policy, they relate to shoes, skirts and PE etc. We have also linked this into Newsletter 5 which will be shared shortly.

If you have any questions, any suggestions or observations, please come and share these.

Regards

Shelly Colledge-Smith  
Principal