Outwood Primary Academy Kirkhamgate
Brandy Carr Road, Kirkhamgate, Wakefield, West Yorkshire, WF2 0RS
Tel: +44(0)1924 907436
Web: www.kirkhamgate.outwood.com
Lead Principal: Mr Matthew Vickers

Dear Parents and Carers,

We hope this letter finds you well.

As we strive to provide the best possible learning environment for your children, we would like to highlight the importance of a smooth, punctual start to the school day and share how our morning routine sets our pupils up for success.

Why Morning Arrival Matters

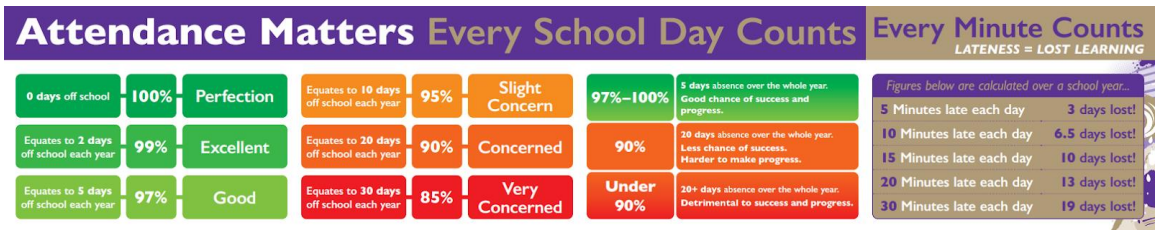
Our school gates open at approximately 8:30am, and classroom doors open at 8:40am.

When pupils arrive promptly at 8:40 am, they step into a calm and structured environment designed to ease them gently into the day. As they enter the classroom:

- Calming Music: Soft, calming music is playing to help soothe the morning busyness and create a peaceful atmosphere.
- Morning Task: A clear morning task is already displayed on the board or table for children to begin immediately.
- Setting the Tone: Completing this activity before registration and morning assembly gives pupils time to settle their minds, engage their brains, and build focus. This calm beginning sets a positive tone that carries through the rest of the school day.

How Arriving Late Affects Your Child

When children arrive late or just as the register is being taken, they miss out on this valuable transition period. Walking into a classroom that is already underway can feel overwhelming or rushed for a child, making it harder for them to settle down and focus on subsequent lessons.



Outwood Grange Academies Trust, a company limited by guarantee registered in England and Wales
with company number 06995649. Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF. VAT number: 158 2720 04. Outwood Grange Academies Trust is an Exempt charity. A list of Directors' names is open to inspection at our registered office.

How You Can Help

To help your child have the best start to every day, we kindly ask for your support with the following:

- Aim to arrive shortly after the gates open at 8:30am so your child is relaxed and ready for doors opening at 8:40am.
- Encourage your child to organise their bag and coat quickly upon entering so they can sit down to start their morning task.

Thank you for your continued partnership and support in making our school community a calm, welcoming and productive environment for all our learners.

Warm regards,

Mr McNamara

Outwood Primary Academy Kirkhamgate