Outwood Academy Ripon
Clotherholme Road, Ripon, North Yorkshire, HG4 2DE
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Principal: Rachel Donohue, M.Ed; FCCT

15th September 2025

Dear Parent/Carer

Nominations for Parent/Carer Member of the Academy Council (Parent Governor).

Outwood Academy Ripon are seeking nominations for a parent/carer to be a member of the Academy Council. This is an exciting role for parents to take an active interest in the education of students at the Academy. If you are interested in this role, please complete the attached Nomination Form and return it to the Clerk of Academy Council **no later than 12 noon on Friday 24th October 2025** or via email to c.beaumont@ripon.outwood.com.

In the event there is more than one nominee, an election will be held. Details of the election will be communicated to parents and carers and also placed on the Academy's website.

If an election is deemed necessary, the nominees are entitled to provide a statement (up to 200 words) in support of their nomination. If you wish to provide a statement, this should be included with your Nomination Form.

Please find attached in addition to this letter;

- Fact Sheet – Becoming a Parent/Carer Member of an Academy Council.
- Regulations Applying to Potential and Current Members of Academy Councils.
- Code of Practice for the Election of a Parent/Carer Member of the Academy Council.

If you have any queries regarding your nomination or the election process, please do not hesitate to contact the Clerk to the Academy Council on the above email address.

Yours sincerely,

Ms R.A. Donohue
Principal

Outwood Grange Academies Trust, a company limited by guarantee registered in England and Wales with company number 06995649.
Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF.
VAT number: 158 2720 04. Outwood Grange Academies Trust is an exempt charity.
A list of Directors' names is open to inspection at our registered office.