



Outwood Academy Carlton
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Principal: Mr Paul Taylor

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Dear Parents and Carers,

Following previous letters, I am writing to update you regarding the ongoing repair works to our main reception bridge. We had fully anticipated that main reception would return to normal operations for the start of this term. However, it became evident over the break that the works would not be completed in time for our return.

As you know, we previously utilised the gym entrance as a temporary main reception for four weeks. While this served us well, using this space has unfortunately resulted in lost curriculum time. Furthermore, with the upcoming exam season now upon us, **the gym entrance can no longer be used** so that we can ensure a quiet, undisturbed environment for our students taking exams.

Consequently, we have had to create an alternative route into the academy for all visitors, parents, and students who would normally access the site via the main reception. This entrance is being supervised by staff who will escort visitors into the school.

- **Signage:** Clear signage has been put in place across the site to guide you and your children along this new route.
- **Student Support:** For students who usually enter through main reception, our Teaching Assistants will be on hand at the new entrance and along the path to support them, direct them, and alleviate any anxiety. Any students who are normally met in the carpark will continue to be greeted there.

We appreciate that this sudden change may cause some initial confusion and apprehension for visitors, parents, and students alike. Please rest assured that we are working incredibly closely with the building contractors, our facilities management team, and the local authority to resolve this issue as swiftly as possible.

Thank you for your continued patience, understanding, and cooperation as we navigate these maintenance delays. I will write to you again with further updates in the near future.

Yours Faithfully,

Mr Paul Taylor