

Dear Parents and Carers

PARENT GOVERNOR ELECTION FOR THE ACADEMY COUNCIL

We have a position for a parent or carer to join the academy council.

The role of a governor is to support and challenge the leaders of the academies so that the best possible standards of education are delivered. The council meets once every half-term with four of the meetings taking place at Outwood Primary Academy Woodlands and another two at local Outwood Academies which will include an element of training and networking.

The extent of your other involvement in the life of the academy will depend on your work and family commitments. You will be supported to develop this important and rewarding role by other members of the council and governor training events. It will be a requirement of the role that an online safeguarding course is completed.

All parents/carers over the age of 18 are eligible to stand for election unless they are disqualified for one of the reasons on the reverse of this letter.

If you would like to put your name forward, please request a copy of the proposal form from the school office and return completed and returned to School by 3:30pm on Thursday 11th May.

All governors are required by law to be DBS checked. An election will be held if more than one proposal is received.

I hope that you will consider putting yourself forward as the academy progresses in this exciting phase of its development. If you would like more information or a chat about what the role entails, please contact the academy via enquiries@outwood.com.

Yours faithfully,

Mrs Sandra Lesley Bailey
Chair of the Academy Council
Outwood Primary Academy Woodlands

DISQUALIFICATION FROM MEMBERSHIP

Outwood Grange Academies Trust is a company limited by guarantee, registered in England and Wales (No. 06995649)
Registered office: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF

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If you are not the intended recipient, please contact the Outwood Grange Academies Trust and destroy all copies of the original letter.

The restrictions detailed below disqualify the following from becoming school governors:

- people aged under 18;
- people who have been prohibited, or restricted, from working with children, or young people;
- people who have been disqualified from being the proprietor, or teacher, or employee of an independent school;
- people who have been convicted of a crime (in the United Kingdom, or abroad (please see note below) and who have been sentenced to:
 - ❖ three months' imprisonment, or more (whether suspended, or not/ without the option of a fine) within the last five years; or
 - ❖ two and a half years' imprisonment, or more, within the last twenty years; or
 - ❖ five years' imprisonment, or more, at any time;
- people who have been convicted of an offence on school premises and have been fined within the last five years;
- undischarged bankrupts;
- people who have been disqualified from being company directors under:
 - ❖ a disqualification order, or disqualification undertaking under the Company Directors Disqualification Act 1986,
 - ❖ a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989, or
 - ❖ a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002, or
 - ❖ an order made under section 429 (2) (b) of the Insolvency Act 1986 (failure to pay under county court administration order).
- people who have been disqualified from acting as a trustee for a charity by the Charity Commissioners, or the courts;
- people who are detained under the Mental Health Act 1983; and
- people who refuse to apply to the Disclosure and Barring Service for a criminal records certificate when requested by the clerk.

Please note:

- This list is only a summary. Please phone the Principal, in confidence, if you are unsure whether the disqualification applies to you. Criminal convictions and sentences of imprisonment have the same effect whether they took place in the United Kingdom, or abroad, unless the conviction was for something, which is an offence abroad but not in the UK.

PROPOSAL TO BE A PARENT GOVERNOR

I wish to serve as a Parent Governor on the Academy Council and to be a candidate if an election is necessary.

Forename(s) – PLEASE PRINT

Surname – PLEASE PRINT

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Date

Please read these declarations and sign in the box below.

- I am aged 18 year or over.
- I have read the list of reasons (overleaf) why some people are disqualified from becoming governors and I am not covered by any of these.
- I am aware that if I am appointed as an Academy Council Governor, the Academy will carry out a confidential criminal record check to ensure my eligibility.
- I confirm that the information given in this application is accurate.

I confirm that I wish to serve as an Academy Council Governor and that I am eligible

Signed

Date

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This form should be returned by 3:30pm on Thursday 11th May.