

15 December 2022

Dear Parents/Carers,

Dinner ordering system updates

We are currently in the process of improving our dinner ordering process by integrating the systems that we use. The integration will take place over the Christmas break and the new process should come into effect in January 2023.

Following the integration, you will be able to order your child's meal at home, or your child can continue to choose their own meal during registration.

Going forward, the new system will set a debt limit of £5.00 per child. If a child's ParentPay account incurs a debt in excess of £5.00, the child's name will drop off the ordering system and the child will not be able to order a meal. It is therefore important that you check your child's ParentPay account on a regular basis and ensure that the account is not in debt. If there is currently any debt on the ParentPay account, can you please arrange to clear this as soon as possible, in order that the integration can take place.

Should you have any queries, please do not hesitate to contact us.

Kind regards



Mrs K Wakefield

Principal