Outwood Primary Academy Lofthouse Gate
CanalLane, Lofthouse, Wakefield, West Yorkshire, WF3 3HU
Tel: +44(0)1924 821160
Web: www.lofthousegate.outwood.com
PrincipalEmma Cadman

Friday 26th June 2026

EYFS Sports Day Tuesday 7th July 2026

Dear parents/carers,

We are excited to be able to invite you to our **EYFS Sports Day** on **Tuesday 7th July 2026**. This event will take place at **9:30 – 11am**. The Reception and Nursery children will both be taking part in this event, which will be a carousel of a range of fun sporting activities for your child to take part in.

The children have been divided into teams for the morning and will have a member of staff as their team leader. You can then stay with your child and follow that team around the different activities.

Teams will then follow a clockwise rotation around the field, when the whistle blows, they will then move on to the next activity. Once the event has finished all children will return back to their classroom, please do not take your child away from the group.

All parents are invited to join us for this event **however any Nursery PM** children who are attending **must have an accompanying adult** and be dropped off at **Nursery door at 9:15am**. Once the event has finished Nursery staff will take all children back into Nursery where Nursery PM children can be collected.

Nursery PM children are still to attend their normal PM Nursery session.

All Reception children need to arrive at school in their usual PE kit and Nursery children need to arrive wearing sportswear and trainers. Please provide your child with a water bottle and sun hat and ensure you have applied sun cream before school.

To ensure the afternoon runs smoothly and safely for everyone, please take note of the following important arrangements:

Outwood Grange Academies Trust, a company limited by guarantee registered in England and Wales
with company number 06995649. Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF. VAT number: 158 2720 04. Outwood Grange Academies Trust is an Exempt charity. A list of Directors' names is open to inspection at our registered office.

Arrival and Timings

- **9:20AM – Gates Open**:
  The school gates will open to allow parents to enter and find a spot.
- **9:30AM – Event Starts**:
  We will be starting promptly at 9:30AM, so please ensure you are here by this time.
- **9:30AM – Gates Locked**:
  For vital safeguarding reasons, the gates will be locked strictly at 9:30AM. They will remain locked until the end.

Important Note: We kindly ask that you only attend if you are able to stay for the **full** duration of the event. Because all of our school teams will be managing the event and supervising the children, **we do not have the staff capacity to release members of staff to let people out (or in) once the gates are locked, including through the main reception.**

Facilities and Safeguarding

- **Toilets:** Please be aware that **we do not** have the ability to let visitors into the main school building to use the toilet facilities, as visitors would require a staff escort. Please plan accordingly before your arrival.
- **Photography and Videos:** To ensure the safety and privacy of all our pupils, strictly **no photographs or videos may be taken during the event.** We ask that you respect this safeguarding policy so that all families can enjoy the afternoon with peace of mind.

Thank you so much for your cooperation, understanding, and continued support in keeping our school community safe.

We are looking forward to some fantastic, fun-filled Sport Days and hope you can join us to celebrate the children's achievements!

Miss Cowling
EYFS Lead