

10 June 2022

Dear Parent / Carer,

**Year 9 and 10 Parents Evening Tuesday 21 June 2022
- Online Appointment Booking**

I would like to invite you to attend our **online** Parents Evening on **Tuesday 21 June 2022** between **4.00pm and 6.30pm**. This will be for students in Years 9 and 10 only.

Students received their Praising Stars 5 reports in the last week of the summer half term, and will be undertaking a series of end of year examinations. This will be reported back in your child's Praising Stars 6 report at the end of the term.

Each subject teacher will explain which areas of knowledge, and skills your child has mastered and give guidance on areas for improvement. This will enable you to encourage your child at home and support them to achieve their full potential.

This is a vital time in your child's education and we strongly encourage you to attend this Parents' Evening to discuss your child's progress.

For this evening, the Academy will continue to use an online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. We are confident this will be an improvement to the previous system and welcome any feedback.

The details of how to access the appointments are provided in the additional guides placed on our website and social media platforms. You can access appointments from a smartphone, tablet or PC.

If you have particular concerns about your child's progress please contact us at enquiries@acklam.outwood.com and your child's subject teacher will get in touch with you.

Appointments for Year 9 and 10

Booking is open from 8.00am on Monday 13 June and will close on Monday 20 June at 4.00pm.

Should you wish to make any changes after this date please contact the school office.

Please visit <https://outwoodacklam.schoolcloud.co.uk/> to book your appointments. (A short guide on how to add appointments is included with this letter.)

Login with the following information:

Student's First Name
Student's Surname
Student's Date of Birth

If there are any issues accessing the system, please contact the school office who will be happy to assist you.

Year 10 Internal Exams Monday 20th - Friday 24th June

As your child progresses to Y11 it is vital that we provide them with opportunities to see what the GCSE exam season will feel like in May and June of Y11. As a part of this we are holding mock examinations in the actual exam hall in the week commencing Monday 20th June. Your child should come to school as normal during this week, and make the most of this opportunity to start to learn some of the procedures that will be in place for their real exams next summer. It is natural that your child may feel nervous over these mocks, but they should rest assured that staff will be on hand to provide support and guidance as necessary in the run up.

	Monday 20th June	Tuesday 21st June	Wednesday 22nd June	Thursday 23rd June	Friday 24th June
Morning Exam 9:00		Y10 English Paper	Y10 Maths Paper 1		Y10 Maths Paper 2
Afternoon Exam 13:00	Y10 Science Biology			Y10 Science Chemistry	Y10 Science Physics

Listed here are some revision opportunities you may wish to take advantage of over the coming week:

English - <https://sites.google.com/outwood.com/english/writing/creative-writing>

Maths - www.sparxmaths.com - and - <https://revision.maths.outwood.com/> A topic list is on the google classroom.

Science - <https://my.educake.co.uk/student-login>


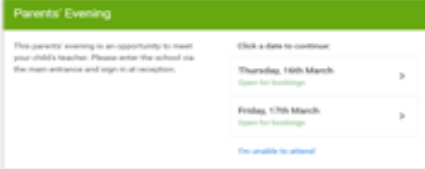
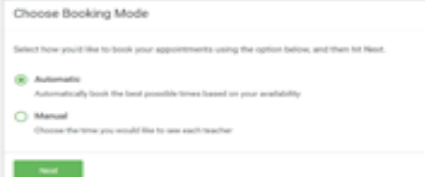




Yours sincerely



Jason Rhodes
Vice Principal

Parents' Guide for Booking Appointments

Browse to <https://outwoodacklam.schoolcloud.co.uk/>

	<p>Step 1: Login</p> <p>Fill out the details on the page then click the <i>Log In</i> button. A confirmation of your appointments will be sent to the email address you provide.</p> <p>Enter your unique login code shared by the school.</p>																
	<p>Step 2: Select Parents' Evening</p> <p>Click on the date you wish to book.</p> <p>Unable to make all of the dates listed? Click <i>I'm unable to attend</i>.</p>																
	<p>Step 3: Select Booking Mode</p> <p>Choose <i>Automatic</i> if you'd like the system to suggest the shortest possible appointment schedule based on the times you're available to attend. To pick the times to book with each teacher, choose <i>Manual</i>. Then press <i>Next</i>.</p> <p>We recommend choosing the automatic booking mode when browsing on a mobile device.</p>																
	<p>Step 4: Choose Teachers</p> <p>If you chose the automatic booking mode, drag the sliders at the top of the screen to indicate the earliest and latest you can attend.</p> <p>Select the teachers you'd like to book appointments with. A green tick indicates they're selected. To de-select, click on their name.</p>																
 <table border="1" data-bbox="129 1238 555 1328"> <thead> <tr> <th>Teacher</th> <th>Student</th> <th>Subject</th> <th>Room</th> </tr> </thead> <tbody> <tr> <td>Mr J Brown</td> <td>Ben</td> <td>English</td> <td>5A</td> </tr> <tr> <td>Mrs A Wheeler</td> <td>Ben</td> <td>Mathematics</td> <td>5D</td> </tr> <tr> <td>Dr R Mowbray</td> <td>Andrew</td> <td>French</td> <td>1A</td> </tr> </tbody> </table>	Teacher	Student	Subject	Room	Mr J Brown	Ben	English	5A	Mrs A Wheeler	Ben	Mathematics	5D	Dr R Mowbray	Andrew	French	1A	<p>Step 5a (Automatic): Book Appointments</p> <p>If you chose the automatic booking mode, you'll see provisional appointments which are held for 2 minutes. To keep them, choose <i>Accept</i> at the bottom left.</p> <p>If it wasn't possible to book every selected teacher during the times you are able to attend, you can either adjust the teachers you wish to meet with and try again, or switch to manual booking mode (Step 5b).</p>
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Mr J Brown	Ben	English	5A														
Mrs A Wheeler	Ben	Mathematics	5D														
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	<p>Step 5b (Manual): Book Appointments</p> <p>Click any of the green cells to make an appointment. Blue cells signify where you already have an appointment. Grey cells are unavailable.</p> <p>To change an appointment, delete the original by hovering over the blue box and clicking <i>Delete</i>. Then choose an alternate time.</p> <p>You can optionally leave a message for the teacher to say what you'd like to discuss, or raise anything beforehand.</p> <p>Once you're finished booking all appointments, at the top of the page in the alert box, press <i>click here</i> to finish the booking process.</p>																
	<p>Step 6: Finished</p> <p>All your bookings now appear on the <i>My Bookings</i> page. An email confirmation has been sent and you can also print appointments by pressing <i>Print</i>. Click <i>Subscribe to Calendar</i> to add these and any future bookings to your calendar.</p> <p>To change your appointments, click on <i>Amend Bookings</i>.</p>																